

DRAFT Forest Certification Action Plan to clear SFI and FSC CARs

Leads for the various CARs are charged with tracking individual assignments and accomplishment of same to clear the forest certification CARs by October 2006. In addition, the leads will gather evidence to clear the CARs and provide all evidence to FC Specialist.

CAR	CAR subject	LEAD PERSON
SFI 1B	Visual management	Mike Paluda and Bill O'Neill
SFI 2	Green-up requirement	Mike Paluda and Bill O'Neill
SFI 3	Sale specs. matching prescriptions	Mike Paluda and Bill O'Neill
SFI 4	BMPs	Mike Paluda
SFI 5	ORVs	Jim Radabaugh
SFI 6	SIC	Dennis Nezich
FSC 1	Int'l agreements and treaties	David Price
FSC 2	BMPs and Roads	Mike Paluda and J. Radabaugh
FSC 3	Tribal	Dennis Nezich
FSC 4	SHPO	Cara Boucher
FSC 5	T&E	Cara Boucher
FSC 6	Stand retention and Ungulates	Ron Murray
FSC 7	Habitat connectivity	David Price
FSC 8	Biodiversity - general	Mike Donovan
FSC 9	Ecoregional plans	David Price
FSC 10	Protocol for updating DNR plans	David Price
FSC 11	Umbrella summary document	David Price
FSC 12	Chain of custody	Larry Pedersen
FSC 13	HCVAs	Cara Boucher

Pending Actions, Leads, and Target Completion Dates

Statewide Council

05/02/2006	Approve Management Review Summary Recommendations.	SFI CARs 1,2,3
05/02/2006	Approve charge for Cervid Team and appoint members.	FSC 6
06/06/2006	Approve draft protocols for the scope and periodicity of updates and revisions to all DNR planning documents.	FSC 10
06/06/2006	Approve VMT in-stand retention guidelines for upland tree species.	FSC 6
06/06/2006	Approve umbrella summary document that provides a clear description of how the many DNR planning documents function as a cohesive whole.	FSC 11
08/01/2006	Approve VMT in-stand retention guidelines for lowland tree species.	FSC 6
08/01/2006	Approve implementation of Department Wide strategy to address illegal ORV use.	SFI 5, FSC 2
10/03/2006	Approve draft procedures and protocols for measuring cervid herbivory impacts.	FSC 6
10/03/2006	Provide action plan for Natural Areas Program to include backlog of Natural Area Nominations.	FSC 8
12/31/2006	Target date for completion of EUP Ecoregional plan.	FSC 9

Division Chiefs

05/09/2006	Ensure management review decisions are communicated to staff.	SFI CARs 1,3,3
06/15/2006	Approve HCVA monitoring protocols.	FSC 13
07/01/2006	Approve process for Dept review of SCA nominations by the public	FSC 13
09/15/2006	Approve draft procedures and protocols for measuring cervid herbivory impacts.	FSC 6

Jim Ekdahl

06/01/2006	FMFM training on tribal issues, treaties, and collaboration.	FSC 3
07/01/2006	Facilitate annual tribal meeting to discuss land management issues of	FSC 3
10/01/2006	Prepare briefing report on steps taken and progress made in addressing CAR. Include documentation of 1836 treaty negotiations with tribes. Provide documentation to FC specialist prior to October FC audit.	FSC 3

Lynne Boyd

05/04/2006	Obtain Approved Directors Order for emergency road closures	SFI 4,5 FSC 2
05/07/2006	Communications to staff regarding compliance with green-up requirement, sale specs matching prescriptions, and following prescriptions for visual management. (Can be specifically mentioned when distributing the mananagement review summary.)	SFI CARs 1,2,3
Continuous	Follow-through with SWC and Division Chiefs on designated FC Actions.	All CARs

FMFM Mgt Team

06/08/2006	Approve VMT in-stand retention guidelines for upland tree species.	FSC 6
06/08/2006	Approve SHPO reporting procedure and reporting form	FSC 4
06/30/2006	Approve recommendations on how to address the most significant BMP problems.	SFI 4, FSC 2
06/30/2006	Review, discuss, and approve BMP budget request.	SFI 4, FSC 2
07/10/2006	Approve VMT in-stand retention guidelines for lowland tree species.	FSC 6

Cara Boucher

05/01/2006	BMP damage report forms and road closure forms approved and on web.	SFI 4, 5 FSC 2
05/07/2006	Develop staff guidance document regarding implementation of green-up requirements. Review with FCIT. Roll out to field.	SFI 2
05/15/2006	Approved protocol due for identification of important sites and procedure for reporting such sites to SHPO. Review with FCIT exec committee.	FSC 4
05/15/2006	Inform DNR staff of DNR procedure for processing SCA nominations.	FSC 13
05/22/2006	Approve Kim Hermans summarization of new MNFI contracts and T&E species survey request protocol and provide to D.N. to send to auditors.	FSC 5
05/22/2006	Approve and distribute to DNR staff a draft guidance document for DNR staff on how to investigate the occurrence of T&E species and how and when to request on-the-ground assessments.	FSC 5
06/01/2006	Prepare guidance document on how DNR processes SCA nominations from the public. Have review by FCIT exec. Committee.	FSC 13
06/01/2006	Staff communication on SHPO reporting protocol, plus place on web site.	FSC 4
06/15/2006	Forest Resources Section, FMFM will provide a set of data and recommendations that prioritize reported problems and identify remedial actions to address the most ecologically significant BMP problems.	SFI 4, FSC 2
6/1/5/06	Provide evidence to auditors of procedure DNR will use to process SCA nominations from the public	FSC 13

Joe Taylor with FMFM Field Coordinators

06/30/2006	Develop BMP budget request.	SFI 4, FSC 2
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Ron Murray

06/01/2006	Complete and roll out BMP electronic reporting system.	SFI 4,5 FSC 2
06/28/1905	Provide coordination for cervid herbivory team until chair is appointed by SWC.	FSC 6
11/01/2006	Begin assessment of cervid herbivory impacts.	FSC 6

Statewide Planning Team, David Price

2006	Link Statewide plan development with EUP ecoregional plan development and track progress	FSC 9
06/01/2005	Prepare draft protocols for the scope and periodicity of updates and revisions to all DNR planning documents.	FSC 10
06/01/2006	Review register of int'l agreements, treaties, and conventions with statewide planning team and provide documentation of compliance.	FSC 1
06/01/2006	Write umbrella summary document that provides a clear description of how the many DNR planning documents function as a cohesive whole.	FSC 11
06/15/2006	Post register of int'l agreements onto DNR and FC web site, and notify FC auditors.	FSC 1
06/15/2006	Post umbrella plan summary document on web.	FSC 11
06/30/2006	Post draft protocols for plan revisions on DNR web.	FSC 10
08/15/2006	Prepare report that documents procedure on how DNR successfully implements habitat connectivity in the landscape. Have document approved by Division Mgt Teams and SW Planning Team.	FSC 7

Steve Debrabander

06/30/2006	ORV task force to complete it's charge to define a Department Wide strategy to address illegal use.	SFI 5, FSC 2
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Dayle Garlock

06/01/2006	BMP task force report due with preliminary data and recommendations.	SFI 4,5 FSC 2
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Jim Radabaugh

06/30/2006	ORV task force to complete it's charge to define a Department Wide strategy to address illegal use.	SFI 5, FSC 2
10/01/2006	Utilize ORV grant funds to address priority BMP problems, and document accomplishments for October surveillance audit.	SFI 5, FSC 2
As appropriate	Communicate ORV concerns related to illegal ORV use and the Dept strategy to address illegal use to the ORV task force and FMAC.	SFI 5, FSC 2

Kim Herman

05/15/2006	Summarize new MNFI contracts, and prepare T&E species survey request protocol and send to auditors. Have approval from Cara Boucher and FCIT exec committee.	FSC 5
05/15/2006	Draft guidance document for DNR staff on how to investigate the occurrence of T&E species and how and when to request on-the-ground assessments. Send to FCIT exec committee for review.	FSC 5
05/17/2006 & continuous	Prepare guidance document for FMU staff on SCAs, that clearly and concisely identifies how to deal with frequently asked questions.	FSC 13
05/08/2006	Draft HCVA monitoring protocols and submit to FCIT exec committee for review.	FSC 13

06/01/2006	Prepare briefing document for auditors that details progress made on FSC 5. Send to FCIT exec committee for review.	FSC 5
06/01/2006	Investigate evidence of existing coordination with other ownerships possessing HCVA areas with the landscape. Provide to Statewide Biodiversity Planning Team.	FSC 13
6-8, 2006	Staff training in T&E, biodiversity issues.	FSC 4, 5, 13

Mike Paluda

06/01/2006	BMP task force report due with preliminary data and recommendations.	SFI 4,5 FSC 2
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Mike Paluda and Bill O'Neill

09/15/2006	Oversee repair of priority BMP problems using current budget. Document accomplishments for annual surveillance audit.	SFI 4,5 FSC 2
Continual	Ensure all field related Management Review decisions are implemented.	All CARs
Continual	Ensure treatment specifications match forest inventory prescriptions	SFI 3
10/01/2006	Prepare briefing report on steps taken and progress made in repard to BMP, ORV, and road system and public use management	FSC 2

Dennis Nezich

06/08/2006	Ensure Mgt review decisions are included in the internal audit process, with emphasis on sale specification matching prescriptions.	SFI 3 plus this relates to all other
07/01/2006	Send auditor briefing report per CAR requirements on FSC CAR 5 (T&E species) and FSC CAR 8 (Natural Areas and Phase 1 biodiversity).	FSC 5, 8
07/01/2006	Organize annual tribal meeting	FSC 3
Continuous	Update auditor folders for clearing CARS and update work instructions as needed.	All CARs
June-Aug 2006	Organize internal sudits to evaluate implementation of corrective action plans.	All CARs
10/01/2006	Briefing report prepared for auditors regarding FSC CAR 3 - progress on tribal issues.	FSC 3
10/01/2006	Send auditors briefing report on BMP, ORV, and public use and road management issues.	FSC 2

FMFM Unit Managers

06/01/2006	Contact Tribal environmental officers if tribal office is located within FMU. Provide FC specialist documentation of contact.	FSC 3
10/01/2006	Notify all twelve tribes of open houses and compartment reviews at least 2 weeks prior to open house.	FSC 3
Continuous	Ensure treatment specs match forest inventory prescriptions and meet green-up requirement.	SFI 1,2,3
Continual	Ensure all field related Management Review decisions are implemented.	All CARs

FMFM District Managers

07/01/2006	Ensure Tribes are contacted to inform them of ecoregional plan timeline and to invite participation in plan development (govt to govt basis). Include FMFM Unit Managers in meetings and conferences. Provide documentation of meetings to FC specialist.	FSC 3
Continual	Ensure all field related Management Review decisions are implemented.	All CARs
Continual	Ensure treatment specifications match forest inventory prescriptions	SFI 3
Continual	Implement guidelines regarding implementation of green-up requirement.	SFI 2

WLD Wildlife Ecologists

03/31/2006	Complete draft in-stand retention guidelines for jack pine, red pine, oak, and birch	FSC 6
04/14/2006	Complete draft in-stand retention guidelines for N. hardwood, spruce/fir, and white pine.	FSC 6
06/02/2001	Complete draft in-stand retention guidelines for L. conifer, L. hdwd, Cedar, and Tamarack.	FSC 6

Ray Rustem, WLD

06/30/2006	Provide documentation to FCIT of status of Natural Areas Program and action plan for Natural Areas Program to include backlog of Natural Area Nominations.	FSC 8
6/20/06 & 9/15/06	Provide briefing document for FCIT on progress in dedicating new Natural Areas.	FSC 8

Vegetative Mgt Team (Cara Boucher, chair)

05/11/2006	Approve in-stand retention guidelines for upland species.	FSC 6
07/13/2006	Approve in-stand retention guidelines for lowland species.	FSC 6

Statewide Biodiversity Team, Mike Donovan

Continuous	Work toward completion of Phase I of the Biodiversity Conservation Planning Process	FSC 8
March-Sept 2	Provide substantive guidance to the EUP ecoregional planning team for plan development.	FSC 8
06/15/2006	Prepare briefing document of how DNR coordinates with other ownerships possessing HCVA areas with the landscape. Provide to David Price and FCIT.	FSC 13
6/15/06 & 10/1/06	Prepare briefing document on progress in implementing Phase 1 of the biodiversity conservation planning process for FC auditors.	FSC 8

Chair of Cervid Herbivory Team

09/01/2006	Send draft procedures and protocols for measuring cervid herbivory impacts to Division Mgt teams for approval.	FSC 6
11/01/2006	Begin assessment of cervid herbivory impacts.	FSC 6

E UP Ecoteam

12/31/2006	Complete E UP ecoregional plan to include public involvement sessions	FSC 9
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FCIT

05/08/2006	Review and comment on staff guidance document regarding implementation of green-up requirements and review with FCIT.	SFI 2
05/15/2006	Review and comment on protocol due for identification of important sites and procedure for reporting such sites to SHPO.	FSC 4
05/15/2006	Review and comment on draft guidance document for DNR staff on how to investigate the occurrence of T&E species and how and when to request on-the-ground assessments.	FSC 5
06/01/2006	Review and comment on BMP task force report	SFI 4, 5 FSC 2
06/01/2006	Review and comment on HCVA monitoring protocols	FSC 13
06/15/2006	Review and comment on guidance document on how DNR processes SCA nominations from the public.	FSC 13
06/30/2006	Review and comment on ORV task force report	SFI 5 FSC 2
06/30/2006	Review and comment on Natural Area briefing document.	FSC 8
06/30/2006	Review and comment on briefing document on status of Phase I	FSC 8